



**APPLICATION FOR PRELIMINARY PLAT APPROVAL**

DATE: \_\_\_\_\_

1. NAME OF SUBDIVISION: \_\_\_\_\_

2. NAME OF APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS:

\_\_\_\_\_  
(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

3. NAME OF LOCAL AGENT: \_\_\_\_\_

ADDRESS:

\_\_\_\_\_  
(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

4. OWNER OF RECORD: \_\_\_\_\_

ADDRESS:

\_\_\_\_\_  
(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

5. ENGINEER: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS:

\_\_\_\_\_  
(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

6. LAND SURVEYOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS:

\_\_\_\_\_  
(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

7. ATTORNEY: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS:

\_\_\_\_\_  
(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

8. SUBDIVISION LOCATION: on the \_\_\_\_\_ side of \_\_\_\_\_

\_\_\_\_\_ feet \_\_\_\_\_ of \_\_\_\_\_  
(STREET)  
(DIRECTION) (STREET)

9. PARCEL NUMBER \_\_\_\_\_

10. TOTAL ACREAGE: \_\_\_\_\_ ZONE: \_\_\_\_\_ NUMBER OF LOTS: \_\_\_\_\_

11. TAX MAP DESIGNATION:

SECTION: \_\_\_\_\_ LOT(S): \_\_\_\_\_

12. HAS ANY VARIANCE, EXCEPTIONS, OR SPECIAL PERMITS CONCERNING THIS PROPERTY BEEN GRANTED? \_\_\_\_\_

IF SO, LIST CASE NO. AND NAME: \_\_\_\_\_

13. DATE OF SKETCH PLAT APPROVAL: \_\_\_\_\_

14. HAVE ANY CHANGES BEEN MADE SINCE THIS PLAT WAS LAST BEFORE THE BOARD? \_\_\_\_\_

IF SO, DESCRIBE: \_\_\_\_\_

15. LIST ALL LAND PROPOSED TO BE SUBDIVIDED: \_\_\_\_\_

16. OWNERS OF LAND 100 FEET ADJACENT OR OPPOSITE: \_\_\_\_\_

17. ATTACH THREE (3) COPIES OF PROPOSED PRELIMINARY PLAT.

18. ATTACH TWO (2) COPIES OF CONSTRUCTION PLANS AND SPECIFICATIONS.

19. LIST ALL CONTIGUOUS HOLDINGS IN THE SAME OWNERSHIP: \_\_\_\_\_

SECTION: \_\_\_\_\_ LOT(S): \_\_\_\_\_

Attached hereto is an affidavit of ownership indicating the dates the respective holdings of land were acquired, together with the book and page of each conveyance into the present owner as recorded in the Chancery Clerk's office. This affidavit shall indicate the legal ownership of the property, the contract owner of the property, and the date the contract of sale was executed.

IN THE EVENT OF CORPORATE OWNERSHIP: A list of all directors, officers, stockholders of each corporation owning more than five percent (5%) of any class of stock must be attached.

The applicant hereby consents to the provisions of the subdivision regulations providing that the decision of the Planning Commission shall be made within thirty (30) days after the close of the public hearing on Preliminary Plat approval.

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, hereby depose and say that all the above statements and the statements contained in the papers submitted herewith are true.

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_.



## PRELIMINARY PLAT CHECKLIST

- \_\_\_\_\_ 1. TWO (2) COPIES OF APPLICATION
- \_\_\_\_\_ 2. RECEIVED CHECK FOR \$ \_\_\_\_\_ ( \_\_\_\_\_ LOTS AT \$ \_\_\_\_\_ )
- \_\_\_\_\_ 3. THREE (3) COPIES OF PLAT (AT SCALE OF NOT MORE THAN 1" = 100)
- \_\_\_\_\_ 4. TWO (2) COPIES OF THE DESIGN CALCULATIONS.
- \_\_\_\_\_ 5. TWO (2) COMPLETE SETS OF CONSTRUCTION PLANS.
- \_\_\_\_\_ 6. LOCATION OF PROPERTY WITH RESPECT TO SURROUNDING PROPERTY AND STREETS.
- \_\_\_\_\_ 7. NAMES OF ALL ADJOINING PROPERTY OWNERS, OR NAMES OF ADJOINING DEVELOPERS.
- \_\_\_\_\_ 8. NAMES OF ADJOINING STREETS.
- \_\_\_\_\_ 9. LOCATION AND DIMENSIONS OF ALL BOUNDARY LINES OF THE PROPERTY IN FEET AND FRACTIONS THEREOF.
- \_\_\_\_\_ 10. LOCATION OF EXISTING STREETS.
- \_\_\_\_\_ 11. LOCATION OF EXISTING EASEMENTS.
- \_\_\_\_\_ 12. LOCATION OF EXISTING WATER BODIES, STREAMS, AND OTHER PERTINENT FEATURES SUCH AS SWAMPS, RAILROADS, BUILDINGS, PARKS, CEMETERIES, DRAINAGE DITCHES, BRIDGES, ETC.
- \_\_\_\_\_ 13. LOCATION, DIMENSIONS, AND AREA OF ALL PROPOSED OR EXISTING LOTS.
- \_\_\_\_\_ 14. LOCATION AND DIMENSIONS OF ALL PROPERTY PROPOSED TO BE SET ASIDE FOR PARK OR PLAYGROUND USE, OR OTHER PUBLIC OR PRIVATE RESERVATION, WITH DESIGNATION OF THE PURPOSE THEREOF, AND CONDITIONS, IF ANY, OF THE DEDICATION OR RESERVATION.
- \_\_\_\_\_ 15. DATE OF PLAT
- \_\_\_\_\_ 16. APPROXIMATE TRUE NORTH POINT.
- \_\_\_\_\_ 17. SCALE OF PLAT
- \_\_\_\_\_ 18. TITLE OF SUBDIVISION.
- \_\_\_\_\_ 19. DATA FROM WHICH THE LOCATION, BEARING, AND LENGTH OF ALL LINES CAN BE DETERMINED AND REPRODUCED ON THE GROUND.

- \_\_\_\_\_ 20. LOCATION OF ALL PROPOSED MONUMENTS.
- \_\_\_\_\_ 21. NAMES OF NEW STREETS AS APPROVED BY THE PLANNING COMMISSION.
- \_\_\_\_\_ 22. INDICATION OF THE USE OF ANY LOT AND ALL USES OTHER THAN RESIDENTIAL.
- \_\_\_\_\_ 23. BLOCKS CONSECUTIVELY NUMBERED OR LETTERED.
- \_\_\_\_\_ 24. LOTS IN EACH BLOCK CONSECUTIVELY NUMBERED.
- \_\_\_\_\_ 25. EXPLANATION OF DRAINAGE EASEMENTS.
- \_\_\_\_\_ 26. EXPLANATION OF SITE EASEMENTS.
- \_\_\_\_\_ 27. EXPLANATION OF RESERVATIONS.
- \_\_\_\_\_ 28. ALL INFORMATION SHOWN ON SKETCH PLAT.
- \_\_\_\_\_ 29. ENDORSEMENT OF OWNER
- \_\_\_\_\_ 30. CONSTRUCTION PLANS (AT A SCALE OF NOT MORE THAN 1" = 50')
  - \_\_\_\_\_ A PROFILES SHOWING EXISTING AND PROPOSED ELEVATIONS ALONG CENTER LINES OF ALL ROADS. WHERE A PROPOSED ROAD INTERSECTS AN EXISTING ROAD OR ROADS, THE ELEVATION ALONG THE CENTER LINE OF THE EXISTING ROAD OR ROADS WITHIN ONE HUNDRED (100) FEET OF THE INTERSECTION, SHALL BE SHOWN.
  - \_\_\_\_\_ B LENGTH OF RADII OF ALL CURVES, LENGTHS OF TANGENTS, AND CENTRAL ANGLES ON ALL STREETS.
  - \_\_\_\_\_ C IF REQUIRED, WHERE STEEP SLOPES EXIST, CROSS-SECTIONS OF ALL PROPOSED STREETS AT ONE-HUNDRED FOOT STATIONS SHOWN AT FIVE (5) POINTS AS FOLLOWS: ON A LINE AT RIGHT ANGLES TO THE CENTER LINE OF THE STREET, AND SAID ELEVATION POINTS SHALL BE AT THE CENTER LINE OF THE STREET, EACH PROPERTY LINE, AND POINTS TWENTY-FIVE (25) FEET INSIDE EACH PROPERTY LINE.
  - \_\_\_\_\_ D PLANS AND PROFILES SHOWING THE LOCATIONS AND TYPICAL CROSS-SECTION OF STREET PAVEMENTS INCLUDING CURBS AND GUTTERS, SIDEWALKS, DRAINAGE EASEMENTS, SERVITUDES, RIGHTS-OF-WAY, MANHOLES, AND CATCH BASINS.
  - \_\_\_\_\_ E LOCATIONS OF STREET TREES.
  - \_\_\_\_\_ F LOCATION OF STREET LIGHTING STANDARDS.
  - \_\_\_\_\_ G LOCATION OF STREET SIGNS.
  - \_\_\_\_\_ H LOCATION, SIZE, AND INVERT ELEVATIONS OF EXISTING AND PROPOSED SANITARY SEWERS, STORMWATER DRAINS, AND FIRE HYDRANTS, SHOWING CONNECTION TO ANY EXISTING AND PROPOSED UTILITY SYSTEMS.
  - \_\_\_\_\_ I LOCATION AND SIZE OF ALL WATER, GAS, OR OTHER UNDERGROUND UTILITIES OR STRUCTURES.

- \_\_\_\_\_ J LOCATION, SIZE, ELEVATION, AND OTHER APPROPRIATE DESCRIPTION OF ANY EXISTING FACILITIES OR UTILITIES INCLUDING, BUT NOT LIMITED TO, EXISTING STREETS, SEWERS, DRAINS, WATERMAINS, EASEMENTS, WATER BODIES, STREAMS, AND OTHER PERTINENT FEATURES SUCH AS SWAMPS, RAILROADS, BUILDINGS, FEATURES NOTED ON THE OFFICIAL MAP (MAJOR STREET PLAN), AT THE POINT OF CONNECTION TO PROPOSED FACILITIES AND UTILITIES WITHIN THE SUBDIVISION.
- \_\_\_\_\_ K WATER ELEVATIONS OF ADJOINING LAKES OR STREAMS AT DATE OF SURVEY AND APPROXIMATE HIGH AND LOW WATER ELEVATIONS REFERRED TO THE U.S.G.S. DATUM PLANE.
- \_\_\_\_\_ L IF THE SUBDIVISION BORDERS A LAKE, RIVER, OR STREAM, THE DISTANCES AND BEARINGS OF A MEANDER LINE ESTABLISHED NOT LESS THAN TWENTY (20) FEET BACK FROM THE ORDINARY HIGH WATER MARK OF SUCH WATERWAYS.
- \_\_\_\_\_ M TOPOGRAPHY AT THE SAME SCALE AS SKETCH PLAT WITH CONTOUR INTERVAL OF A MINIMUM OF ONE FOOT (1').
- \_\_\_\_\_ N OTHER SPECIFICATIONS AND REFERENCES REQUIRED BY LOCAL GOVERNMENT CONSTRUCTION STANDARDS AND SPECIFICATIONS, INCLUDING A SITE-GRADING PLAN FOR THE ENTIRE SUBDIVISION.
- \_\_\_\_\_ O. HEALTH DEPARTMENT AND MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY APPROVAL.
- \_\_\_\_\_ P TITLE, NAME, ADDRESS, AND SIGNATURE OF PROFESSIONAL ENGINEER AND SURVEYOR.
- \_\_\_\_\_ Q DATE, INCLUDING REVISION DATES.
- \_\_\_\_\_ R. NOTATION OF APPROVAL.
- \_\_\_\_\_ S. NECESSARY OFFSITE DRAINAGE IMPROVEMENTS