



APPLICATION FOR PRELIMINARY PLAT APPROVAL

DATE: _____

1. NAME OF SUBDIVISION: _____

2. NAME OF APPLICANT: _____ PHONE: _____

ADDRESS:

(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

3. NAME OF LOCAL AGENT: _____

ADDRESS:

(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

4. OWNER OF RECORD: _____

ADDRESS:

(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

5. ENGINEER: _____ PHONE: _____

ADDRESS:

(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

6. LAND SURVEYOR: _____ PHONE: _____

ADDRESS:

(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

7. ATTORNEY: _____ PHONE: _____

ADDRESS:

(STREET NO. AND NAME) (POST OFFICE) (STATE) (ZIP CODE)

8. SUBDIVISION LOCATION: on the _____ side of _____

_____ feet _____ of _____
(STREET)
(DIRECTION) (STREET)

9. PARCEL NUMBER _____

10. TOTAL ACREAGE: _____ ZONE: _____ NUMBER OF LOTS: _____

11. TAX MAP DESIGNATION:

SECTION: _____ LOT(S): _____

12. HAS ANY VARIANCE, EXCEPTIONS, OR SPECIAL PERMITS CONCERNING THIS PROPERTY BEEN GRANTED? _____

IF SO, LIST CASE NO. AND NAME: _____

13. DATE OF SKETCH PLAT APPROVAL: _____

14. HAVE ANY CHANGES BEEN MADE SINCE THIS PLAT WAS LAST BEFORE THE BOARD? _____

IF SO, DESCRIBE: _____

15. LIST ALL LAND PROPOSED TO BE SUBDIVIDED: _____

16. OWNERS OF LAND 100 FEET ADJACENT OR OPPOSITE: _____

17. ATTACH THREE (3) COPIES OF PROPOSED PRELIMINARY PLAT.

18. ATTACH TWO (2) COPIES OF CONSTRUCTION PLANS AND SPECIFICATIONS.

19. LIST ALL CONTIGUOUS HOLDINGS IN THE SAME OWNERSHIP: _____

SECTION: _____ LOT(S): _____

Attached hereto is an affidavit of ownership indicating the dates the respective holdings of land were acquired, together with the book and page of each conveyance into the present owner as recorded in the Chancery Clerk's office. This affidavit shall indicate the legal ownership of the property, the contract owner of the property, and the date the contract of sale was executed.

IN THE EVENT OF CORPORATE OWNERSHIP: A list of all directors, officers, stockholders of each corporation owning more than five percent (5%) of any class of stock must be attached.

The applicant hereby consents to the provisions of the subdivision regulations providing that the decision of the Planning Commission shall be made within thirty (30) days after the close of the public hearing on Preliminary Plat approval.

STATE OF _____

COUNTY OF _____

I, _____, hereby depose and say that all the above statements and the statements contained in the papers submitted herewith are true.

Mailing Address: _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

NOTARY PUBLIC

My commission expires: _____.



PRELIMINARY PLAT CHECKLIST

- _____ 1. TWO (2) COPIES OF APPLICATION
- _____ 2. RECEIVED CHECK FOR \$ _____ (_____ LOTS AT \$ _____)
- _____ 3. THREE (3) COPIES OF PLAT (AT SCALE OF NOT MORE THAN 1" = 100)
- _____ 4. TWO (2) COPIES OF THE DESIGN CALCULATIONS.
- _____ 5. TWO (2) COMPLETE SETS OF CONSTRUCTION PLANS.
- _____ 6. LOCATION OF PROPERTY WITH RESPECT TO SURROUNDING PROPERTY AND STREETS.
- _____ 7. NAMES OF ALL ADJOINING PROPERTY OWNERS, OR NAMES OF ADJOINING DEVELOPERS.
- _____ 8. NAMES OF ADJOINING STREETS.
- _____ 9. LOCATION AND DIMENSIONS OF ALL BOUNDARY LINES OF THE PROPERTY IN FEET AND FRACTIONS THEREOF.
- _____ 10. LOCATION OF EXISTING STREETS.
- _____ 11. LOCATION OF EXISTING EASEMENTS.
- _____ 12. LOCATION OF EXISTING WATER BODIES, STREAMS, AND OTHER PERTINENT FEATURES SUCH AS SWAMPS, RAILROADS, BUILDINGS, PARKS, CEMETERIES, DRAINAGE DITCHES, BRIDGES, ETC.
- _____ 13. LOCATION, DIMENSIONS, AND AREA OF ALL PROPOSED OR EXISTING LOTS.
- _____ 14. LOCATION AND DIMENSIONS OF ALL PROPERTY PROPOSED TO BE SET ASIDE FOR PARK OR PLAYGROUND USE, OR OTHER PUBLIC OR PRIVATE RESERVATION, WITH DESIGNATION OF THE PURPOSE THEREOF, AND CONDITIONS, IF ANY, OF THE DEDICATION OR RESERVATION.
- _____ 15. DATE OF PLAT
- _____ 16. APPROXIMATE TRUE NORTH POINT.
- _____ 17. SCALE OF PLAT
- _____ 18. TITLE OF SUBDIVISION.
- _____ 19. DATA FROM WHICH THE LOCATION, BEARING, AND LENGTH OF ALL LINES CAN BE DETERMINED AND REPRODUCED ON THE GROUND.

- _____ 20. LOCATION OF ALL PROPOSED MONUMENTS.
- _____ 21. NAMES OF NEW STREETS AS APPROVED BY THE PLANNING COMMISSION.
- _____ 22. INDICATION OF THE USE OF ANY LOT AND ALL USES OTHER THAN RESIDENTIAL.
- _____ 23. BLOCKS CONSECUTIVELY NUMBERED OR LETTERED.
- _____ 24. LOTS IN EACH BLOCK CONSECUTIVELY NUMBERED.
- _____ 25. EXPLANATION OF DRAINAGE EASEMENTS.
- _____ 26. EXPLANATION OF SITE EASEMENTS.
- _____ 27. EXPLANATION OF RESERVATIONS.
- _____ 28. ALL INFORMATION SHOWN ON SKETCH PLAT.
- _____ 29. ENDORSEMENT OF OWNER
- _____ 30. CONSTRUCTION PLANS (AT A SCALE OF NOT MORE THAN 1" = 50')
 - _____ A PROFILES SHOWING EXISTING AND PROPOSED ELEVATIONS ALONG CENTER LINES OF ALL ROADS. WHERE A PROPOSED ROAD INTERSECTS AN EXISTING ROAD OR ROADS, THE ELEVATION ALONG THE CENTER LINE OF THE EXISTING ROAD OR ROADS WITHIN ONE HUNDRED (100) FEET OF THE INTERSECTION, SHALL BE SHOWN.
 - _____ B LENGTH OF RADII OF ALL CURVES, LENGTHS OF TANGENTS, AND CENTRAL ANGLES ON ALL STREETS.
 - _____ C IF REQUIRED, WHERE STEEP SLOPES EXIST, CROSS-SECTIONS OF ALL PROPOSED STREETS AT ONE-HUNDRED FOOT STATIONS SHOWN AT FIVE (5) POINTS AS FOLLOWS: ON A LINE AT RIGHT ANGLES TO THE CENTER LINE OF THE STREET, AND SAID ELEVATION POINTS SHALL BE AT THE CENTER LINE OF THE STREET, EACH PROPERTY LINE, AND POINTS TWENTY-FIVE (25) FEET INSIDE EACH PROPERTY LINE.
 - _____ D PLANS AND PROFILES SHOWING THE LOCATIONS AND TYPICAL CROSS-SECTION OF STREET PAVEMENTS INCLUDING CURBS AND GUTTERS, SIDEWALKS, DRAINAGE EASEMENTS, SERVITUDES, RIGHTS-OF-WAY, MANHOLES, AND CATCH BASINS.
 - _____ E LOCATIONS OF STREET TREES.
 - _____ F LOCATION OF STREET LIGHTING STANDARDS.
 - _____ G LOCATION OF STREET SIGNS.
 - _____ H LOCATION, SIZE, AND INVERT ELEVATIONS OF EXISTING AND PROPOSED SANITARY SEWERS, STORMWATER DRAINS, AND FIRE HYDRANTS, SHOWING CONNECTION TO ANY EXISTING AND PROPOSED UTILITY SYSTEMS.
 - _____ I LOCATION AND SIZE OF ALL WATER, GAS, OR OTHER UNDERGROUND UTILITIES OR STRUCTURES.

- _____ J LOCATION, SIZE, ELEVATION, AND OTHER APPROPRIATE DESCRIPTION OF ANY EXISTING FACILITIES OR UTILITIES INCLUDING, BUT NOT LIMITED TO, EXISTING STREETS, SEWERS, DRAINS, WATERMANS, EASEMENTS, WATER BODIES, STREAMS, AND OTHER PERTINENT FEATURES SUCH AS SWAMPS, RAILROADS, BUILDINGS, FEATURES NOTED ON THE OFFICIAL MAP (MAJOR STREET PLAN), AT THE POINT OF CONNECTION TO PROPOSED FACILITIES AND UTILITIES WITHIN THE SUBDIVISION.

- _____ K WATER ELEVATIONS OF ADJOINING LAKES OR STREAMS AT DATE OF SURVEY AND APPROXIMATE HIGH AND LOW WATER ELEVATIONS REFERRED TO THE U.S.G.S. DATUM PLANE.

- _____ L IF THE SUBDIVISION BORDERS A LAKE, RIVER, OR STREAM, THE DISTANCES AND BEARINGS OF A MEANDER LINE ESTABLISHED NOT LESS THAN TWENTY (20) FEET BACK FROM THE ORDINARY HIGH WATER MARK OF SUCH WATERWAYS.

- _____ M TOPOGRAPHY AT THE SAME SCALE AS SKETCH PLAT WITH CONTOUR INTERVAL OF A MINIMUM OF ONE FOOT (1').

- _____ N OTHER SPECIFICATIONS AND REFERENCES REQUIRED BY LOCAL GOVERNMENT CONSTRUCTION STANDARDS AND SPECIFICATIONS, INCLUDING A SITE-GRADING PLAN FOR THE ENTIRE SUBDIVISION.

- _____ O. HEALTH DEPARTMENT AND MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY APPROVAL.

- _____ P TITLE, NAME, ADDRESS, AND SIGNATURE OF PROFESSIONAL ENGINEER AND SURVEYOR.

- _____ Q DATE, INCLUDING REVISION DATES.

- _____ R. NOTATION OF APPROVAL.

- _____ S. NECESSARY OFFSITE DRAINAGE IMPROVEMENTS